

# CCS Art Application Requirements

## Submitting Work in Evidence of Talent (Portfolio)

Submitting your portfolio online: Please upload to DecisionDesk 15-20 images with the title, date, medium and dimensions. The optimal size for good image quality and fast upload is 1280x1280 pixels @72 dpi, no more than 5MB each, and saved as jpg, gif, or png. Work submitted should emphasize your ability in painting, sculpture, or book arts. You may wish to ask assistance from a teacher, counselor, or another individual with an objective and well-trained eye, to help you to select your best work.

## Letter of Intent

Write a letter to the attention of the CCS Art faculty, stating your academic interests, your reasons for wanting to study at CCS, and your background in Art. This letter is separate from the essay required in the UC application. Please save and upload this letter as a PDF in order to avoid formatting distortions.

## Letters of Recommendation

Letters of recommendation are optional for CCS Art. If you wish, please list persons well-acquainted with your academic background and your ability in Art on the CCS Application. The CCS Online Application form will ask for your recommenders' email addresses and will send them a prompt with a link. This link will direct recommenders to instructions for uploading letters. We suggest notifying recommenders ahead of time that they should be expecting an email from DecisionDesk with instructions to upload their letter. Please request that letters are saved and uploaded as a PDF in order to avoid formatting distortions.

## Transcripts

In addition to the copies you send to the UCSB Office of Admissions, there is a section on the CCS Online Application where you must upload copies of your transcripts from every high school and college you have attended. Transcripts do

not need to be official, so a scan or a picture of your transcripts may be uploaded (jpeg or PDF). If you are currently enrolled at UCSB, please submit a copy of your course history, which you can obtain using a screenshot from GOLD. It is your responsibility to ensure that attachments uploaded to your application are clear and legible.

## Decision by the College

For Fall UCSB applicants, the College of Creative Studies cannot inform applicants of decisions on their CCS applications until the University of California Santa Barbara has mailed the campus' admission/deferral letters in March. CCS decision letters follow immediately thereafter. A denial from CCS does not negatively affect your admission to one of the other colleges at UCSB.

The review process normally takes three to six weeks during the academic year.

If you are a registered UCSB student, you may take Creative Studies classes even if you are not enrolled in CCS, on a space-available, instructor-approved basis.